

Canadian Association
for Laboratory Accreditation Inc.



Certificate of Accreditation

Monitoring & Analytical Services Laboratory (MASLAB)
SGS Laboratory Services Ghana Ltd.
SCOA Yard, Harbour Road, Plot No. B15 Tema, Community I,
Tema, GHANA

This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2005.
This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality management system (refer to joint ISO-ILAC-IAF Communiqué dated 8 January 2009).



Accreditation No.: A3699
Issued On: August 11, 2016
Accreditation Date: July 6, 2009
Expiry Date: February 9, 2019


President & CEO



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**CALA ACCREDITATION PROGRAM
FINAL SCOPE OF TESTING**

3699

LABORATORY NAME: Monitoring & Analytical Services Laboratory (MASLAB)

MATRIX

Fat and Oils

APPENDIX NO. / NAME

<i>NEW</i>	063	Peroxide Value - Food <u>METHOD</u> TITRIMETRIC <u>Parameters:</u> Peroxide Value	<u>METHOD REFERENCE</u> modified from AOAC 965.33 AND ISO 3960	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-617
<i>NEW</i>	065	Saponification Value - Fat and Oils <u>METHOD</u> TITRIMETRIC <u>Parameters:</u> Saponification Value	<u>METHOD REFERENCE</u> modified from ISO 3657 AND BS 684	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-619

Food (Inorganic)

APPENDIX NO. / NAME

<i>NEW</i>	058	Total Ash - Food <u>METHOD</u> GRAVIMETRIC <u>Parameters:</u> Total Ash	<u>METHOD REFERENCE</u> modified from AOAC 942.05	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-616
<i>NEW</i>	059	Crude Fat - Food <u>METHOD</u> SOXHLET EXTRACTION METHOD <u>Parameters:</u> Crude Fat	<u>METHOD REFERENCE</u> modified from AOAC 920.39	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-604
<i>NEW</i>	060	Free Fatty Acid - Food <u>METHOD</u> TITRIMETRIC <u>Parameters:</u> Free Fatty Acid (FFA)	<u>METHOD REFERENCE</u> modified from PEARSONS COMPOSITION AND ANALYSIS OF FOODS, 9TH EDITION, PAGES 349 AND 475	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-601
<i>NEW</i>	061	Iodine Value - Food <u>METHOD</u> TITRIMETRIC <u>Parameters:</u> Iodine Value	<u>METHOD REFERENCE</u> modified from 920.159, VOL II	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-610
<i>NEW</i>	064	Protein - Food <u>METHOD</u> distILLATION <u>Parameters:</u> Protein	<u>METHOD REFERENCE</u> modified from AOAC 988.05	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-609

Food (Microbiology)

APPENDIX NO. / NAME

<i>NEW</i>	032	Aerobic Bacteria - Food <u>METHOD</u> PETRIFILM <u>Parameters:</u> aerobic bacteria	<u>METHOD REFERENCE</u> modified from AOAC OFFICIAL ANALYTICAL METHOD, 16TH ED., VOL. 1 986.33, 990.12	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MIC-TM-AN-401
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Current scope as of 8/16/2016

**CALA ACCREDITATION PROGRAM
FINAL SCOPE OF TESTING**

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LABORATORY NAME: Monitoring & Analytical Services Laboratory (MASLAB)

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034	Coliform bacteria - Food <u>METHOD</u> PETRIFILM METHOD <u>Parameters:</u> Coliform bacteria E.coli	<u>METHOD REFERENCE</u> modified from AOAC FFICIAL ANALYTICAL METHOD, 16TH ED. VOL. 1 986.33, 989.10, 991.14	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MIC-TM-AN-409
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Soil (Inorganic)

APPENDIX NO. / NAME

042	Trace Metals - Soil/Sediment <u>METHOD</u> ICP - DIGESTION <u>Parameters:</u> Aluminum* Antimony* Arsenic* Barium* Beryllium* Boron* Cadmium* Chromium* Cobalt* Copper* Iron* Manganese* Nickel* Strontium* Tin* Titanium* Vanadium* Zinc*	<u>METHOD REFERENCE</u> modified from EPA 3050	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MET-TM-AN-342, ME-GH-[ENVTST] MET-TM-AN-348
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043	Mercury - Soil/Sediment <u>METHOD</u> <u>Parameters:</u> Mercury*	<u>METHOD REFERENCE</u> modified from EPA 7471B	<u>LAB METHOD I.D.</u> AP3042, AP 3045
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Solids (Inorganic)

APPENDIX NO. / NAME

022	pH - Soil <u>METHOD</u> pH METER <u>Parameters:</u> pH	<u>METHOD REFERENCE</u> modified from SM 4500-H+ B and ASTM D4972-4	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-308
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<i>NEW</i>	062	Moisture - Food <u>METHOD</u> GRAVIMETRIC <u>Parameters:</u> Moisture	<u>METHOD REFERENCE</u> modified from AOAC 925.10 AND 930.15	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]AGR-TM-AN-602
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Water (Inorganic)

APPENDIX NO. / NAME

001	Silicate - Potable, Groundwater, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Reactive Silica*	<u>METHOD REFERENCE</u> modified from SM 4500-SiO2 D and 370.1, AQUAKEM	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-301
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002	Nitrate - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Nitrate*	<u>METHOD REFERENCE</u> modified from SM 4500-NO3 H and EPA 353.1 AQUAKEM REFERENCE MANUAL	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-302
003	Sulphate - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Sulfate*	<u>METHOD REFERENCE</u> modified from SM 4500-SO42- C and D and EPA 375.4 AQUAKEM REFERENCE MANUAL	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-303
004	Chloride - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Chloride*	<u>METHOD REFERENCE</u> modified from SM 4500-CL E and EPA 325.21 AQUAKEM REFERENCE MANUAL	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-304
005	Nitrite - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Nitrite*	<u>METHOD REFERENCE</u> modified from SM 4500-NO2 B and EPA 354.1 AQUAKEM REFERENCE MANUAL	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-318
006	Ammonia Nitrogen - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Ammonia*	<u>METHOD REFERENCE</u> modified from SM 4500 - NH3 H and EPA 350.1 AQUAKEM REFERENCE MANUAL	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-322
007	Cyanide - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> SPECTROPHOTOMETRIC <u>Parameters:</u> Cyanide (WAD)	<u>METHOD REFERENCE</u> modified from SM 4500-CN- I and OPERATORS MANUAL LACHAT INSTRUMENTS, 2000	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-321
009	Soluble Reactive Phosphorus - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (AQUAKEM DISCRETE ANALYSER) <u>Parameters:</u> Soluble Reactive Phosphorus	<u>METHOD REFERENCE</u> modified from SM 4500 P-E and EPA 365.2 AQUAKEM	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-334
012	Conductivity - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> CONDUCTIVITY METER <u>Parameters:</u> Conductivity (25°C)*	<u>METHOD REFERENCE</u> modified from NATA, ISO/IEC 17024 APPLICATION DOCUMENT - CHEMICAL TESTING (FAD) NATA, 2005 and SM 2510	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-307
013	Solids - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> GRAVIMETRIC <u>Parameters:</u> Total Dissolved Solids* Total Suspended Solids*	<u>METHOD REFERENCE</u> modified from SM 2540 C, D	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-309

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MATRIX

014	Chemical Oxygen Demand (COD) - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> COLORIMETRIC (CLOSED REFLUX) <u>Parameters:</u> COD*	<u>METHOD REFERENCE</u> modified from SM 5220 D and HACH WATER ANALYSIS HANDBOOK	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-311
015	Dissolved Oxygen - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> D.O. METER <u>Parameters:</u> Dissolved Oxygen	<u>METHOD REFERENCE</u> modified from SM 4500-O G	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-312
016	Biochemical Oxygen Demand (BOD) - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> WINKLER <u>Parameters:</u> BOD (5 day)*	<u>METHOD REFERENCE</u> modified from SM 5210 B and SM 4500-O C	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-313, ME-GH-[ENVTST]PHY-TM- AN-320
017	Alkalinity - Potable, Ground, Water, Wastewater, Effluent <u>METHOD</u> TITRIMETRIC <u>Parameters:</u> Alkalinity (pH 4.5)*	<u>METHOD REFERENCE</u> modified from SM 2320 B, 2310B	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-316
021	pH - Potable, Groundwater, Wastewater, Effluent <u>METHOD</u> pH METER <u>Parameters:</u> pH*	<u>METHOD REFERENCE</u> modified from SM 4500-H+ B	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-308
025	Hydride Metals - Potable, Groundwater, Wastewater and Effluent <u>METHOD</u> FAAS HYDRIDE <u>Parameters:</u> Antimony* Arsenic* Selenium*	<u>METHOD REFERENCE</u> modified from SM 3114 B and C	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MET-TM-AN-339, ME-GH-[ENVTST] MET-TM-AN-340
029	Dissolved and Extractable - Potable, Groundwater, Wastewater and Effluent <u>METHOD</u> ICP/OES <u>Parameters:</u> Aluminum* Bismuth Cadmium* Calcium* Chromium* Cobalt* Copper* Iron* Lead* Magnesium* Manganese* Molybdenum* Nickel* Potassium* Silica Sodium* Vanadium* Zinc*	<u>METHOD REFERENCE</u> modified from EPA 200.7 and SM 3120 B	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MET-TM-AN-348

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MATRIX

039	Cyanide - Potable, Groundwater, Wastewater and Effluent <u>METHOD</u> SPECTROPHOTOMETRIC <u>Parameters:</u> Cyanide (SAD)* Free Cyanide	<u>METHOD REFERENCE</u> modified from SM 4500-CN- C and E	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-315
044	Total Oil and Grease - Water <u>METHOD</u> GRAVIMETRIC - EXTRACTION <u>Parameters:</u> Total Oil and Grease*	<u>METHOD REFERENCE</u> modified from SM 5520 B	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-326
045	Cyanide - Water <u>METHOD</u> AUTO COLOR <u>Parameters:</u> Cyanide (SAD)* Free Cyanide	<u>METHOD REFERENCE</u> modified from SM 4500-CNC and 4500-CN E and 4500-CN I	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-349
046	Total Phosphorus - Potable, Groundwater, Wastewater and Effluent <u>METHOD</u> AUTO COLOR <u>Parameters:</u> Total Phosphorus*	<u>METHOD REFERENCE</u> modified from SM 4500-P-F	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] PHY-TM-AN-352
047	Metals - Water <u>METHOD</u> ICP/MS - DIGESTION <u>Parameters:</u> Aluminum* Antimony* Arsenic* Barium* Beryllium* Boron* Cadmium* Calcium* Chromium* Cobalt* Copper* Iron* Lead* Magnesium* Manganese* Mercury Molybdenum* Nickel* Potassium* Selenium* Silver* Sodium* Strontium* Thallium* Tin* Titanium* Uranium* Vanadium* Zinc*	<u>METHOD REFERENCE</u> EPA 200.2 and EPA 200.8	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MET-TM-AN-350, ME-GH-[ENVTST] MET-TM-AN-351

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MATRIX

049	Colour - Water <u>METHOD</u> COLORIMETRIC <u>Parameters:</u> Apparent Colour True Colour*	<u>METHOD REFERENCE</u> modified from SM 2120 C	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]PHY-TM-AN-358
050	Turbidity - Water <u>METHOD</u> NEPHELOMETRY <u>Parameters:</u> Turbidity*	<u>METHOD REFERENCE</u> modified from SM 2130 B	<u>LAB METHOD I.D.</u> ME-GH-[ENV]PHY-TM-AN-306
055	Hexavalent Chromium - Water <u>METHOD</u> COLORIMETRIC <u>Parameters:</u> Chromium VI	<u>METHOD REFERENCE</u> modified from SM 3500 B	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]PHY-TM-AN-356
056	Fluoride - Water <u>METHOD</u> SELECTIVE ION ELECTRODE <u>Parameters:</u> Fluoride*	<u>METHOD REFERENCE</u> modified from SM 4500 F C	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST]PHY-TM-AN-357

Water (Microbiology)

APPENDIX NO. / NAME

031	Aerobic Bacteria - Water <u>METHOD</u> PETRIFILM METHOD <u>Parameters:</u> aerobic bacteria	<u>METHOD REFERENCE</u> modified from AOAC OFFICIAL ANALYTICAL METHOD, 16TH ED., VOL. 1 986.33, 990.12	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MIC-TM-AN-407
033	Coliforms - Water <u>METHOD</u> PETRIFILM METHOD <u>Parameters:</u> Coliform bacteria E.coli	<u>METHOD REFERENCE</u> modified from AOAC OFFICIAL ANALYTICAL METHOD, 16TH ED. VOL. 1 986.33, 989.10, 991.14	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MIC-TM-AN-403, ME-GH-[ENVTST] MIC-TM-AN-408
051	Coliforms - Water <u>METHOD</u> IDEXX COLILERT-18 <u>Parameters:</u> Escherichia coli (E. coli)* Total Coliforms*	<u>METHOD REFERENCE</u> modified from SM 9221 D	<u>LAB METHOD I.D.</u> ME-GH-[ENVST] MIC-TM-AN-410
054	Heterotrophic Plate Count (HPC) - Water <u>METHOD</u> MOST PROBABLE NUMBER (SIMPLATE) <u>Parameters:</u> Heterotrophic Plate Count (HPC)*	<u>METHOD REFERENCE</u> modified from SM 9215 E	<u>LAB METHOD I.D.</u> ME-GH-[ENVTST] MIC-TM-AN-411

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MATRIX

† “OSDWA” indicates the appendix is used for the analysis of Ontario drinking water samples, which is subject to the rules and related regulations under the Ontario “**Safe Drinking Water Act**” (2002).

PT REQUIREMENTS: All tests appearing in the scope of testing must be supported by PT testing where available. Therefore, analytes with a status of Withdrawn, Suspended, or not yet proficient, will NOT appear on the Final Scope of Testing. Once proficiency has been achieved, the affected analyte(s) will appear on the Scope of Testing. Please refer to P02-03 *CALA Program Description - Proficiency Testing (PT) Requirements for Accreditation*.

The list of tests and measurement capabilities for which a laboratory is accredited can change at any time due to circumstances such as scope extensions, voluntary withdrawal of tests by the laboratory and suspension. Scopes are published by the CALA via the Internet at http://www.cala.ca/cala_directories.html

* CALA Proficiency Testing (PT) Program analyte

Current scope as of 8/16/2016



SAMPLE KIT REQUEST FORM

Doc. No	PF-GH-[ENVST]GEN-TM-AD-007
Rev No	2.5
Issued On	29/12/2016
Approved by	Berko-Asamoah Boateng

SGS MASLAB is able to assist with the correct bottle and preservation choice for your required analysis. Please contact our office.

Client:	Date Requested by Client:
Contact:	Time Required by Client:
Telephone:	SGS Office Use Only
Delivery Address:	Date Order Received:
	Time Order Received:

SAMPLE CONTAINERS

Quantity	Type - Water	Size	Preservative	Determinations
	Glass Amber Bottle	1000mL	Nil	Oil and grease/TPH
	Glass Amber Bottle	1000mL	Nil	PAAH
	Sterile plastic sample bags	23cmx 15cm	Nil	Micro-24 hours of sampling

Quantity	Type - Water	Size	Preservative	Determinations
	Plastic Bottle - white	1000mL	Nil	For general and inorganic
	Plastic Bottle - white	500mL	Nil	BOD
	Plastic Bottle - black	500mL	NaOH	Cyanide
	Plastic Bottle - white	250mL	Nitric Acid	Unfiltered raw sample for total metals
	Plastic Bottle - white	250mL	To be preserved with HNO ₃ on receipt.	For dissolved metals (filter prior to submission)
	Plastic Bottle - white	100mL	Nil	COD
	Sterilized Plastic Bottle - white	120ml	Na ₂ S ₂ O ₃	Micro-24 hours of sampling

Other:

Quantity	Type	Size	
	Ice chest Hard Plastic	Large	
	Ice chest Hard Plastic	Small	
	Ice Bricks	n/a	
Tick	<input type="checkbox"/>	Label for sodium hydroxide(NaOH) preserved bottles	n/a
	<input type="checkbox"/>	Label for nitric acid(HNO ₃) preserved bottles	n/a
	<input type="checkbox"/>	Label for sulphuric acid(H ₂ SO ₄) preserved bottle	n/a
	<input type="checkbox"/>	Label for bottle with no preservative	n/a

Please contact Sample Receipt at emmanuel.agyemang@sgs.com for your sample container requirements. Allow 5 days for interprovincial delivery.

Kindly see sample preservation guide below.



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SAMPLE PRESERVATION GUIDE

INORGANICS						
Water & Wastewater					Soil & Sludge	
Analysis	Container	Volume	Preservation	Holding Time	Container	Holding Time
Acidity	HDPE	100 ml	Cool, 4°C	24 Hours	--	N/A
Alkalinity	HDPE	100 ml	Cool, 4°C	7 days	--	N/A
Ammonia	HDPE	50 ml	Cool, 4°C H ₂ SO ₄ pH <2	28 Days	Glass Jar/Plastic bag	7 Days
BOD	HDPE	1000 ml	Cool, 4°C	48hrs/4 days	--	--
Chloride	HDPE	50 ml	Cool, 4°C	28 Days	Glass Jar/Plastic bag	7 Days
Chlorine	HDPE	50 ml	None	Analyse Immediately	--	--
COD	HDPE or Glass	100 ml	Cool, 4°C H ₂ SO ₄ pH <2	7/28 days	--	--
Colour	HDPE or Glass	100 ml	Cool, 4°C	48 Hours	--	--
Conductivity	HDPE or Glass	100 ml	Cool, 4°C	7 Days	Glass Jar/Plastic bag	7 Days
Cyanide - Free, Total, WAD	HDPE	250 ml	Cool, 4°C NaOH pH > 12	14 days	Glass Jar/Plastic bag	7 Days
Fluoride	HDPE	50 ml	Cool, 4°C	28 days	Glass Jar/Plastic bag	7 Days
Nitrate	HDPE	50 ml	Cool, 4°C H ₂ SO ₄ pH <2	28 days	Glass Jar/Plastic bag	48 Hours
Nitrite	HDPE	50 ml	Cool, 4°C	48 Hours	Glass Jar/Plastic bag	48 Hours
Kjeldahl Nitrogen	HDPE	250 ml	Cool, 4°C H ₂ SO ₄ pH <2	7 Days	Glass Jar/Plastic bag	28 Days
Orthophosphate	HDPE	50 ml	Filter on site Cool, 4°C	48 Hours	Glass Jar/Plastic bag	48 Hours
pH	HDPE	50 ml	Cool, 4°C	Analyse Immediately	Glass Jar/Plastic bag	48 Hours
Phosphorus - Total	HDPE	100 ml	Cool, 4°C H ₂ SO ₄ pH <2	28 Days	Glass Jar/Plastic bag	28 Days
Solids - Total	HDPE	100 ml	Cool, 4°C	7 Days	--	--
Sulphate	HDPE	50 ml	Cool, 4°C	28 Days	Glass Jar/Plastic bag	7 Days
Sulphide	HDPE	50 ml	Cool, 4°C Zinc Acetate + NaOH pH > 9	7 Days	Glass Jar/Plastic bag	7 Days
Total Diss. Solids	HDPE	100 ml	Cool, 4°C	7 Days	--	--
Turbidity	HDPE	200 ml	Cool, 4°C	24 Hours	--	--
Oil & Grease/ TPH	Glass	1000	Add HCl to pH < 2, Cool, 4°C	28 days	Glass Jar/Plastic bag	28 days



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METALS						
Water & Wastewater				Soil & Sludge		
Analysis	Container	Volume	Preservation	Holding Time	Container	Holding Time
Boron	HDPE	250 ml	None	28 Days	--	--
Chromium VI	HDPE	100 ml	Cool, 4°C	24 Hours	Glass Jar/Plastic bag	7 Days
Metals	HDPE	250 ml	Cool, 4°C Filter* HNO3 pH < 2	6 Months	Glass Jar/Plastic bag	6 Months
Mercury	HDPE	100 ml	Cool, 4°C HNO3 pH < 2	28 Days	Glass Jar/Plastic bag	28 Days

HDPE: High Density Polyethylene; **Glass Jar/Plastic bag:** A 250ml glass jar with a Teflon lined plastic lid.

SAMPLING INSTRUCTIONS

- If possible, sample straight into sample bottle. If you can't, fill a bucket, scoop etc and then fill the bottle from this. Bucket/scoop must be rinsed with sampling water to reduce contamination risk.
- When sampling from well mixed, flowing sites (rivers), take the sample ~10 cm below the surface, as far away from the edge as possible and point the bottle opening upstream.
- Waste discharge points should be taken from where the effluent is well mixed and as close as is practicable to point of discharge. The discharge licence will usually specify the exact location.
- For microbiological analysis, fill sample containers without pre-rinsing with sample; pre-rinsing results in loss of any pre-added preservative and sometimes can bias results high when certain components adhere to the sides of the container.
- Depending on determinations to be performed, fill the container full (most organic compound determinations) or leave space for aeration, mixing, etc. (microbiological and inorganic analyses).
- If a bottle already contains preservative, take care not to overfill the bottle, as preservative may be lost or diluted and close bottle immediately after sampling.
- Make sure all lids on bottles are secure and labels are correct with date & time included on label.
- Store samples between 1-4 °C if possible. If in the field, place in an esky with frozen icebricks.
- Do not leave eskies in the sun or in the boot of the car for an extended length of time.
- Transport the samples to the lab by 5pm on day of sampling. **Contact SGS if you will be late.**
- For dissolved metals samples should be filtered through a 0.45µm on site prior to preservation. Nutrients at low levels (<50 µg/l) should be frozen and not preserved with acid.

SGS Environmental Services is not responsible for the accuracy of the information contained in this table. Users are encouraged to defer to the current regulations from which this information is obtained. The hold time listed the suggested time that samples may be held before analysis and still be considered valid. International references e.g., Standard Methods for the Examination of Water and Wastewater, 22nd Edition & USEPA SW 846, 3rd Edition plus updates provide alternative recommended holding times that may be considered valid.